

# EMPLOYMENT APPLICATION

An Equal Opportunity Employer

*New Life*  
culinary creations



## Personal Information (Please Print)

Date:	Last Name:	First Name:	Middle Initial:
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## Present Address

Street:	City	State	Zip Code
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## Contact Information

Email Address:	Cellphone Number:	Additional Number:
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## Permanent Address (if different from present address above)

Street:	City	State	Zip Code
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Employment Desired (position applying for): \_\_\_\_\_

Why are you applying for work at our company? \_\_\_\_\_

When are you available to work?

Hours: \_\_\_\_\_ Days of the week:  Mon  Tues  Wed  Thurs  Fri  Sat  Sun

How did you hear about our company and this job opening? \_\_\_\_\_

Have you ever applied to or worked for our company before:  Yes  No If **yes**, when: \_\_\_\_\_

If hired, would you have a reliable means of transportation to and from work? . . . . .  Yes  No

Are you at least 18 years old (If under 18, hire is subject to verification that you are of minimum legal age) . . . . .  Yes  No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? . . . . .  Yes  No

if **no**, describe the functions that cannot be performed:

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(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

We may refuse to hire relatives of present employees if doing so could result in actual or potential problems in supervision, security, safety, or morale, or if doing so could create conflicts of interest.

## Education, Training and Experience

School	Name and Address	# of years completed	Did you Graduate	Degree or Diploma
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No	
College University			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Vocational Business			<input type="checkbox"/> Yes <input type="checkbox"/> No	

## Employment History

List below all present and past employment starting with your most recent employer (last five years is sufficient).

**You must complete this section even if attaching a resume.**

Name of Employer: Include street address, city, state and zip	Phone Number:	Supervisor Name & Title:
	Starting Pay Rate (hourly/salaried) \$	Dates of Employment: From: _____ To: _____
Your Position Title:	Ending Pay Rate (hourly/salaried) \$	Current Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Duties Performed:		
Reason for Leaving:		
May we contact this employer for references: <input type="checkbox"/> Yes <input type="checkbox"/> No		

Name of Employer: Include street address, city, state and zip	Phone Number:	Supervisor Name & Title:
	Starting Pay Rate (hourly/salaried) \$	Dates of Employment: From: _____ To: _____
Your Position Title:	Ending Pay Rate (hourly/salaried) \$	Current Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Duties Performed:		
Reason for Leaving:		
May we contact this employer for references: <input type="checkbox"/> Yes <input type="checkbox"/> No		

## Employment History Cont.

Name of Employer: Include street address, city, state and zip	Phone Number:	Supervisor Name & Title:
	Starting Pay Rate (hourly/salaried) \$	Dates of Employment: From: _____ To: _____
Your Position Title:	Ending Pay Rate (hourly/salaried) \$	Current Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Duties Performed:		
Reason for Leaving:		
May we contact this employer for references: <input type="checkbox"/> Yes <input type="checkbox"/> No		

**Attach additional pages if necessary**

## References

List below three persons not related to you who have knowledge of your work performance within the last 3 years.

First/Last Name	Phone Number	Occupation	# of Years Acquainted
Address (City, State & Zip)			

First/Last Name	Phone Number	Occupation	# of Years Acquainted
Address (City, State & Zip)			

First/Last Name	Phone Number	Occupation	# of Years Acquainted
Address (City, State & Zip)			

## Please Read Carefully, Initial Each Paragraph and Sign Below

\_\_\_\_\_  
Initials

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

\_\_\_\_\_  
Initials

I hereby authorize Company to thoroughly investigate my references, work record, education and other matters related to my suitability for employment unless otherwise specified above. I further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships and associates from any, and all claims, demands or liabilities arising out of or in any way related to such investigations or disclosure.

\_\_\_\_\_  
Initials

I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the Company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the Company's designated representative.

\_\_\_\_\_  
Initials

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

\_\_\_\_\_  
Initials

Should a search of public records be conducted by internal personnel employed by the Company, I am entitled to copies of any such public records obtained by the Company unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below. "Public records" are defined by California state law and means records documenting an "arrest, indictment, conviction, civil judicial action, tax lien, or outstanding judgement." (Civil Code section 1786.53) Any public records request conducted by internal personnel employed by the Company will only be used to the extent allowed by federal, state or local law.

I waive receipt of a copy of any public record described in the paragraph above.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature